



Vendor Application 2023 Market After Dark

NEFM @ Bauhaus Brew Labs
4th Tuesday, May through October
Rain or shine, 6:00pm - 9:00pm
1315 Tyler St. NE Minneapolis 55413

Application Deadline: Friday, April 14th
Mail to:
NEFM, PO Box 68067, Mpls MN 55418
Email to: info@northeastmarket.org

Contact Information:

Name: _____

Business/Farm Name: _____

Name NEFM should make checks payable to: _____

Mailing Address: _____

City, State, Zip: _____

Email/Main form of communication: _____

Phone Number: _____

MN Tax ID/Feb Tax ID: _____

Venmo Account: _____

Social Media Platforms:

Website: _____

Facebook: _____

Instagram: _____

Other: _____

Stall Rental and Fees

Stall rental includes a 10' x 10' space, electricity, restroom facilities, potable water, garbage, recycle, and compost service. Vendors must supply their own tables, tents, tent weights, chairs, extension cords, signage and materials. Stalls are not reserved until fully paid.

Single Day: One Tuesday / \$25

Vendor Fees:

Full payment is due on Friday, April 14th, 2023.

Returned Check:

A bounced check may cause a vendor to forfeit stall(s) and pay a return fee.

Schedule: Please check all Tuesdays you plan to attend:

May 23__ **June** 27__ **July** 25__ **August** 22__

September 26__ **October** 24__ Total Stall Fees Due _____

Check here is you are applying for the regular market season _____

If yes, permits and licenses may be rolled over to this event.

All Vendors

Products:

Please list all items you intend to sell at the market. Items must be approved by the market before selling. Attach additional pages and photographs if necessary.

List other venues and farmers markets where your product(s) are sold:

List ingredients sourced from local farmers/producers:

Any additional information about your product or business we should know about:

Business Information

Items raised (non-GMO):

Fruits, Vegetables____
Meat, Dairy, Eggs____
Honey, Grains, Maple Syrup____
Fresh Cut Flowers____

Producers/Processors:

Immediately Consumable Foods____
Seasonal Food Permit Vendor____
Cottage Foods Producer____
Farm Processor____
Meat Processor____
Poultry Processor____
Wild Harvester____
Product of the Farm____
Food Truck____
Food Sampling/Demo____

Electronic Benefits Transfer (EBT)

Farmers Market Nutrition Program (FMNP)

Are you a registered FMNP vendor?

Yes ___ No ___ Interested ___

Are you participating in our EBT Token Program?

Yes ___ No ___ Interested ___

Farming Practices

Are your items certified organic?

Yes___ No___

Do you practice chemical-free farming?

Yes___ No___

Other sustainable practices?

Please explain _____

Arts and Crafts:

Are your products handmade?

Yes___ No___

Zero Waste Requirements

The Northeast Farmers Market requests vendors do their part to support our zero waste goals and encourages everyone to reduce, reuse, recycle, and compost.

Styrofoam is prohibited:

Immediately consumable foods (prepared foods) are required to be served to-go in compostable or recyclable products.

Compostable Products:

Products include hinged or folded top to-go containers or boxes, cups with lids, bowls with lids, napkins.

Exempt Products:

Knives, forks, spoons, straws, and plastic bags.

Vendor Requirements:

Vendors must sort all waste generated from their stall appropriately into recycling, compost or trash bins. Compostable materials must be collected in paper bags or certified compostable bags only. Vendor waste containers should not be accessible to customers to avoid contamination.

Purchasing Supplies:

Compostable items must be BPI certified or meet ASTM standards D6400 or D6868. Plastics must be numbers 1, 2, and 5. Products: Costco Business Center, Litin Paper, Trio Supply.

Please list your:

Compostable and recyclable products_____

Non-compostable and non-recyclable products_____

Token Reimbursement Form

2023 Season

Contact Information:

Envelope should be addressed to: _____

Name NEFM should make checks payable to: _____

Mailing Address, City, State, Zip: _____

Venmo Account: _____

Reimbursement Checks: How would you prefer to receive your reimbursement:

Venmo _____ Check by Mail _____ Check at the Market _____

EBT eligible items you are selling at the market:

In General, all produce vendors, most baked goods vendors, and some specialty vendors (Honey, syrup, jams/jellies, coffee beans, hot sauces) may accept EBT and Market Bucks.

Tokens, Market Bucks, Market Coupons

Customers may use these alternative forms of cash:

\$5 Cash Token/\$1 Market Coupon:

- Works like cash
- Change may be given
- Cash tokens have **black print**
- All vendors can accept Cash Tokens and Coupons

EBT: \$1 EBT Tokens, \$1 Market Bucks

- No change may be given
- EBT tokens have **red print**
- EBT eligible food items only

\$2 Pop Club Token

- Works like cash
- Change may be given
- Tokens have **green print**
- Only produce vendors can accept these tokens

Permits, Licenses, and Insurance

Compliance with health, safety, and related laws

Vendors are responsible for informing themselves about and complying with federal, state, and local health regulations and licensing requirements governing the production, display, distribution, and sale of their products.

Requirements

- Every invited vendor must give their permit or license number, or exemption information, to the market manager.
- Vendors at Minneapolis farmers markets must get a Minneapolis Seasonal Food Permit, with some exceptions. Exceptions are food trucks licensed by the City of Minneapolis and exempt vendors.

Exempt Vendors:

State law allows specific vendors to operate without a permit or license.

You are an exempt vendor if you meet the definition of exempt vendor in state law:

- If you are a Cottage Food Producer, you must be registered with the Minnesota Department of Agriculture (MDA) to use your exemption.

You do not need to be registered with MDA if you are one of the following vendor types:

- Product of the Farm vendor - A grower, or a group of growers, who sell products that are grown, raised or harvested on land owned or leased by the grower(s) with no off-farm ingredients added. Examples include vegetables, fruits, eggs, meats, plants, flowers, honey, maple syrup.
- Meat Processor - Farmers who sell meat from their own animals that have been processed at a state "equal to" or USDA facility. No ingredients may be added to the meat. To be exempt from licensing, farmers must only sell their inspected meat.
- Food demonstration and sampling - A market food demonstration and vendor product sampling. The main ingredient(s) used must be from vendors at the market.
- Poultry Processors - Farmers selling whole or cut up poultry (no other ingredients added) from their own flock that were slaughtered at an MDA inspected facility.

Seasonal Food Permit

Seasonal Food Permit vendors provide immediately consumable foods, packaged food, are wild harvesters, and are farm processors. Find the application here: <https://bit.ly/33cpLY4>

MN Department of Revenue ST-19 Form

All vendors are required to complete the ST-19 form. Vendors selling non-taxable items must check the box: "I am selling only non-taxable items."

General Liability Insurance

All food vendors are required to carry General Liability Insurance with a coverage limit of \$1,000,000 that includes products and complete operations coverage. Name Northeast Minneapolis Farmers Market as additional insured. Liability insurance can be purchased through the Minnesota Farmers Market Association from Stearns Insurance Services.

For more information: [http:// www.MFMA.org](http://www.MFMA.org)

Find all the information you need here: <https://bit.ly/33cpLY4>

NEFM AGREEMENT AND RELEASE WAIVER

By signing this agreement I,

_____ (please print name)

- Authorize the Northeast Farmers Market to use information I have provided in this application and photos that may be taken of me or my stall area during the season to promote the market or my participation at the market;
- Authorize a designated agent of the Northeast Farmers Market to enter and inspect my greenhouse(s), garden(s), farm(s), or other place(s) of production at any time in order to assess the accuracy of the information provided in my application or to determine if I am in compliance with the Northeast Farmers Market Rules of Operation (failure to allow inspection upon demand may cause you to forfeit your stall);
- Guarantee that I will not sell goods at the market that I have purchased, bartered for, been given, or otherwise come into possession of, but have not produced myself unless the Northeast Farmers Market Board of Directors have approved my request to sell such products as a food market distributor, and I have received a Minneapolis Market Distributor License; (Selling goods that you have not produced, for which you have not been approved, or for which you have not received proper licensing may cause you to forfeit your stall);
- Acknowledge I have read, understand, and agree to abide by the Northeast Farmers Market Rules of Operation;
- Warrant that to the best of my knowledge the information I have provided in this application and in any attachments made hereto is accurate, that my business is fully compliant with all relevant federal, state, and local regulations, and that I have applied for and obtained any necessary permits, licenses, and insurance required to conduct business at the Northeast Farmers Market;
- I agree to only accept EBT for eligible food items as specified by the Supplemental Nutrition Assistance Program (SNAP). It is my responsibility to inform my family and employees of these rules before they sell at the market on behalf of my business or farm; Furthermore, by signing below;
- I and hereby release, forever discharge and hold harmless the Northeast Minneapolis Farmers Market, the Northeast Business and Area Coalition, the City of Minneapolis, and their successors and assigns, from any and all liability, claims and demands of whatever kind or nature, which arise or may hereafter arise from or in connection with my participation in the Northeast Minneapolis Farmers Market. I take full responsibility for my rented stall space at the market, my equipment and supplies, and all products that I bring to sell at the market.

_____ Signature of Vendor/Applicant Date